

The Okaloosa County Sheriff's Office will be accepting bids for the following services: Transmission Repair, Autobody Repair, and Towing of Sheriff's Office Vehicles or Vehicles Seized as Evidence.

All bids must be received by 31 August to be considered for evaluation.

Contracts will be awarded by 19 September with a start date of 1 October.

Incomplete bids will be returned.

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## **TRANSMISSION REPAIR**

- I. Must have certified mechanics
- II. Must be licensed
- III. Must have superior BBB rating
- IV. Must not be pending any civil liens / or pending legal action as a defendant.
- V. Must be certify drug free and cannot employ undocumented aliens
- VI. Must have proof of liability and workman's compensation insurance
- VII. Must make invoices for parts and materials available upon request
- VIII. Must give Sheriff's Office vehicles priority service.
- IX. Must have secure storage

- X. Each bid must contain:
  - i. Cost for diagnosis
  - ii. Hourly labor
  - iii. Mark up on parts
  - iv. Warranty of parts and labor

## **AUTOBODY REPAIRS**

- I. Must have certified mechanics
- II. Must be licensed
- III. Must have superior BBB rating
- IV. Must not be pending any civil liens / or pending legal action as a defendant
- V. Must be certified drug free and cannot employ undocumented aliens
- VI. Must have proof of liability and workman's compensation insurance
- VII. Must make invoices for parts and materials available upon request
- VIII. Must give Sheriff's Office vehicles priority service.
- IX. Preferred rating by SO insurance company and adjuster
- X. Must have secure storage
- XI. Each bid must contain:
  - i. Cost for pick up and delivery

- ii. Cost for storage
- iii. Hourly labor costs
- iv. Mark up cost on parts
- v. Warranty of parts and labor

## **TOWING OF SHERIFF'S OFFICE VEHICLES OR VEHICLES SEIZED AS EVIDENCE**

- I. Must have licensed drivers and operators
- II. Must be licensed
- III. Must have superior BBB rating
- IV. Must not be pending civil liens / or pending legal action as a defendant
- V. Must be certified drug free and cannot employ undocumented aliens
- VI. Must provide proof of liability and workman's compensation insurance
- VII. Must give Sheriff's Office requests priority
- VIII. Must have roll back flat bed truck
- IX. Must provide county wide availability 24/7
- X. If business is located north of McWhorter Avenue (Duke Field), response time to requests for services south of McWhorter Avenue cannot exceed 1 hour. Otherwise response time cannot exceed ½ hour.

- XI. If business is located south of McWhorter Avenue (Duke Field), response time to requests for services north of McWhorter Avenue cannot exceed 1 hour. Otherwise response time cannot exceed ½ hour.
- XII. Bids must contain costs for the following services:
- i. Tows from Ft. Walton Beach area to Shalimar
  - ii. Tows from Niceville area to Shalimar
  - iii. Tows from Destin area to Shalimar
  - iv. Tows from area west of Hurlburt Field to Shalimar
  - v. Tows from east county to Shalimar
  - vi. Tows from Crestview area to Shalimar
  - vii. Jump start vehicles
  - viii. Key lock out
  - ix. Pull stuck vehicle
  - x. In compound towing (Shalimar)

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Bids should be sent by mail, or e-mailed to:

Stan Griggs  
Okaloosa County Sheriff's Office  
1250 Eglin Pkwy.  
Shalimar, FL. 32579

[sgriggs@sheriff-okaloosa.org](mailto:sgriggs@sheriff-okaloosa.org)